

DD/S 68-2385

711 Personnel H

The Secretary of Labor  
Attn: Federal Safety Council  
Washington, D. C. 20210

Gentlemen:

Analyses of injuries incurred by employees of the Central Intelligence Agency during the quarter ending 31 March 1968 reveal a disabling injury frequency rate of 2.1.

This information is furnished in compliance with your request of 11 January 1968 for a quarterly summarization of Federal civilian employee work injuries.

Sincerely,

[Redacted Signature Box]

John W. Coffey  
Assistant Deputy Director  
for Support

A/DD/S:JWC:ksd (20 May 68)

Distribution:

Orig & 1 - Adse

1 - DD/S Subject

1 - DD/S Chrono

2 - OS

15 May 1968

MEMORANDUM FOR: Mr. Bannerma

1. Given the opportunity to see Colonel White, I took several other papers which were headed in his direction:

a. He agreed with the revised letter from Bob Wattles to the General Counsel of the Peace Corps.

b. He approved the OTR draft for the Director of a response to Syracuse University's request for the Director or an Agency officer to speak at their annual Washington seminar.

c. He agreed that we need not have the Director sign the quarterly reports to the Federal Safety Council on employee work injuries. He prefers that we not now pass the signature responsibility to the Agency Safety Officer and requested that DD/S or ADD/S sign.

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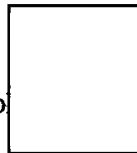
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SECRET

3. Mr. John Clarke telephoned to advise that he had successfully recommended Colonel White's approval of our request for two positions for Printing Services Division to meet the added workload of the new Bulletin. We will be receiving the approved paper. I informed Mr. Blake and

25X1

Jo



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## TRANSMITTAL SLIP

14 May 1968

TO: Mr. Bannerman via Mr. Coffey

STAT  
ROOM NO.

BUILDING

## REMARKS:

Recommend your concurrence on the transmittal letter from Mr. Osborn and your initials on the transmittal letter to the Director and the routing sheet.

*HM*  
HM

## FROM:

ROOM NO.

BUILDING

EXTENSION

FORM NO. 241  
1 FEB 55REPLACES FORM 36-8  
WHICH MAY BE USED.

(47)

INFORMATION

MR. BANNERMAN

*SB*  
*5/17*

(Return to Peggy for retyping  
for ADD/S signature.)

9 MAY 1968

MEMORANDUM FOR: Director of Central Intelligence

THROUGH : Deputy Director for Support

SUBJECT : Reporting of Federal Work Injuries

1. On 11 January 1968 the Secretary of Labor requested each Federal Agency employing 100 or more Federal civilian employees to submit a quarterly summarization of Federal civilian employee injuries. Included in this request were the number of disabling injuries, number of fatalities, and number of employees and man hours worked.

2. The Agency Safety Officer informed the Executive Secretary, Federal Safety Council that certain of the requested information could not be disclosed in unclassified channels. The Executive Secretary has agreed to accept the Agency frequency rate in lieu of the requested information.

3. In response to the Secretary of Labor's request, the attached letter citing the Agency frequency rate for the quarter ending 31 March 1968 has been prepared for your signature.

[Redacted Signature Box]

Howard J. Osborn  
Director of Security

STAT

Att

**SUBJECT: Reporting of Federal Work Injuries**

**Distribution:**

Orig - Adse (Return to OS via DDS)

1 - ER

1 - EDCI

2 - EDS Chrono. Subject L

Att

The Honorable W. Willard Wirtz  
The Secretary of Labor  
Washington, D. C. 20210

Dear Bill:

Analyses of injuries incurred by employees of the Central Intelligence Agency during the quarter ending 31 March 1968 reveal a disabling injury frequency rate of 2.1.

This information is furnished in compliance with your request of 11 January 1968 for a quarterly summarization of Federal civilian employee work injuries.

Sincerely,

Richard Helms  
Director



**SUBJECT: Letter to Secretary of Labor Regarding  
Reporting of Federal Work Injuries**

**ORIGINATOR:**

STAT



**Howard J. Osborn  
Director of Security**

**9 MAY 1968**

**Date**

**CONCURRENCE:**

**R. L. Bannerman  
Deputy Director  
for Support**

**Date**

**Distribution:**

**Orig & 1 - Adse**

**1 - ER**

**1 - DDCI**

**✓ 2 - DDS *subj.***